

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS  
REGULAR BOARD MEETING MINUTES – January 5, 2024

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, January 5, 2024, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Tim Cesario, Chair  
Karyn Hascal, Vice Chair  
Dr. Stephanie Raglin  
Leon Heaton  
David Gearheart  
Robert Durham

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner  
Daniel Leffel, Board Attorney  
Lyndsay Sipple, Section Supervisor  
Lisa Traylor, Board Administrator  
Nicolette Sharp, Board Administrator

OTHERS IN ATTENDANCE

Kelly Sands  
Kaylin Bright  
Jonathan Kyle  
Valerie Lococo

MEMBERS NOT PRESENT

CALL TO ORDER

- Mr. Cesario called the meeting to order at 10:00 a.m.

MINUTES

- Mr. Heaton made a motion to approve December 1, 2023, regular board meeting minutes. Motion was seconded by Mrs. Hascal, and the motion carried unanimously.

DPL REPORT

- No Report.

OLD BUSINESS

- No Report.

NEW BUSINESS

- Mr. Cesario notified the board that he had nominated Mrs. Hascal for the Caucus 3 and that he will let the board know when elections are held.
- Dr. Raglin seconded the motion, and the motion carried unanimously.
- Attorney Leffel informed the board of a new Medicaid designation to be called Behavioral Health Associate and how this could be beneficial to the ADC board.
- Mr. Gearheart made a motion for Attorney Leffel to submit a letter stating the board being in favor of the new designation by the following Friday. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- No Report.

#### REVIEW COMMITTEE

- Mr. Heaton made a motion to adopt the review committee's recommendations. Motion was seconded by Mr. Durham, and the motion carried unanimously.

#### APPLICATION REVIEW

- Mr. Heaton made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion seconded by Dr. Raglin, and the motion carried unanimously. The Board entered closed session at 10:37 a.m.
- Mr. Durham made a motion to enter open session at 11:10 a.m. Motion was seconded by Dr. Raglin, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Mr. Durham, and the motion carried unanimously.
- Dr. Raglin made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mr. Durham, and the motion carried unanimously.

#### LEGAL COUNSEL REPORT

- Mr. Leffel provided the board with the language encouraging applicants to use paper applications.
- Mr. Heaton made a motion to have Attorney Leffel to post the language on the ADC website. Mr. Durham seconded the motion, and the motion carried unanimously.

#### TRAVEL AND LODGING

- Mr. Gearheart made a motion to accept travel and lodging for the January 5, 2024, meeting. Motion was seconded by Mr. Durham, and the motion carried unanimously.

#### NEXT MEETING

- Regular meeting, Friday, February 2, 2024 @ 10:00 a.m.

#### ADJOURN

- Mr. Heaton made a motion to adjourn at 11:13 a.m. Motion was seconded by Dr. Raglin, and the motion carried unanimously.